

DATA SUBJECT APPLICATION FORM

Personal data owners who are defined as "data subjects" under Law No. 6698 on the Protection of Personal Data (the Personal Data Protection Law (KVKK)) ("Applicant") are granted, under Article 11 of the KVKK, the right to make various requests regarding the processing of their personal data. Pursuant to the KVKK, applications to our Company, which is the data controller, regarding these rights must be submitted to us in writing or through other methods determined by the Personal Data Protection Board ("Board").

Applications that you submit to us in writing through the channels listed below will, pursuant to Article 13 of the KVKK, be concluded free of charge within no more than 30 days from the date the request reaches our Company. However, if the transaction requires an additional cost, a fee may be charged in accordance with the tariff determined by the Board.

CONTACT INFORMATION OF THE APPLICANT

The personal data that you are required to submit under this form is collected for the purpose of evaluating and concluding your application and being able to contact you, and is not processed for any other purpose.

Name - Surname Turkish ID Number Mobile Phone Residential Address Business Address
E-mail Address

PLEASE INDICATE YOUR RELATIONSHIP WITH OUR COMPANY.

Employee Job Applicant Customer Visitor Business Partner Other (Please specify)

Is your relationship with our Company still ongoing?

APPLICANT'S REQUEST:

The rights of the data subject are listed below; please mark the box(es) corresponding to your request.

☐ Learning whether personal data is being processed ☐ Requesting information regarding personal data, if it has been processed

☐ Learning the purpose of processing personal data and whether the data is used in accordance with its purpose

☐ Knowing the third parties, domestic or abroad, to whom personal data is transferred ☐ Requesting the correction of personal data if it has been processed incompletely or incorrectly, and requesting that this correction be notified to third parties to whom the personal data has been transferred

If requested, the following information and documents must be submitted to our Company: The content of the personal data you believe to be incomplete or incorrect and wish to have corrected. Documents showing the correct and complete information of your personal data

☐ Requesting the "deletion" of personal data in the event that, although processed in accordance with the KVKK and other relevant legal provisions, the reasons requiring its

processing have ceased to exist, and requesting that this action be notified to third parties to whom the personal data has been transferred

If requested, the following information and documents must be submitted to our Company: The content of the personal data you believe to be incomplete or incorrect and wish to have corrected Documents showing the correct and complete information of your personal data

☐ Requesting the "destruction" of personal data in the event that, although processed in accordance with the KVKK and other relevant legal provisions, the reasons requiring its processing have ceased to exist, and requesting that this action be notified to third parties to whom the personal data has been transferred

If requested, the following information and documents must be submitted to our Company: The content of the personal data you believe to be incomplete or incorrect and wish to have corrected Documents showing the correct and complete information of your personal data

☐ Objecting to the emergence of a result against the person themselves through the analysis of processed data exclusively by automated systems

☐ Requesting compensation for damages in the event of loss due to the unlawful processing of personal data

EXPLANATION REGARDING THE REQUEST (Please describe your request under the KVKK in detail.)

APPLICATION CHANNELS: Applications to our Company in writing may be made by fully completing this form, signing it, and submitting it to the application addresses below by any of the following methods.

Application Method | Application Address | Method Description

Physical Application DOSB 2nd Section, D-2006 Street No: 4, 41455 Dilovası/Kocaeli In person: You must come to the address with a document verifying your identity.

DOSB 2nd Section, D-2006 Street No: 4, 41455 Dilovası/Kocaeli Via notary public: May be submitted by sending a notification through a notary public.

DOSB 2nd Section, D-2006 Street No: 4, 41455 Dilovası/Kocaeli Registered mail with return receipt: Documents verifying your identity must be enclosed, and the notification envelope must bear the statement "Information Request under the Personal Data Protection Law."

Online Application info@ugurteneke.com.tr Via e-mail with secure electronic signature or mobile signature: Must be signed by the Applicant with a Secure Electronic Signature or Mobile Signature, and the subject line of the e-mail must bear the statement "Personal Data Protection Law Information Request."

PLEASE SELECT THE METHOD BY WHICH YOU WOULD LIKE OUR RESPONSE TO YOUR APPLICATION TO BE COMMUNICATED TO YOU.

☐ I would like it sent to my address ☐ I would like it sent to my e-mail address ☐ I would like to collect it in person

This application form has been prepared in order to determine your relationship with our Company, to fully identify any personal data processed by our Company (if any), and to be able to respond accurately and within the legal period to your application. In order to eliminate legal risks that may arise from unlawful and unjust data sharing, and in particular to ensure the security of your personal data, our Company reserves the right to request additional documents and information (such as a copy of your national identity card or driver's license) for the purpose of identity and authority verification. In the event that the information you provide in connection with your requests under this form is inaccurate or outdated, or if an unauthorized application is made, our Company accepts no liability for any claims arising from such inaccurate information or unauthorized application. Our Company may also direct questions to the Applicant regarding their application, in order to ensure that the Applicant's application is concluded in a manner consistent with the request.

Applicant's Name - Surname Application Date Signature

If you are submitting an application on behalf of another person, you are required to submit, together with the application form, documents issued/approved by the competent authority showing that you are authorized to make the application (such as a document showing that you are a parent/legal guardian, or a power of attorney containing special authorization). Likewise, in order for our Company's response to the application to be collected in person on behalf of another person, the aforementioned documents must be presented.